

# Layale El Ajamy

Hermitage, TN

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## OBJECTIVE

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To leverage 5 years' experience in Interior Design and sale representative fields to quickly learn and grow in the Education Administration and Supervision related fields. Strong communication skills combined with the proven ability to build relationships and focus on job tasks. Excellent academic records and highly motivated self-starter who is fully committed to proving herself in a new career. Fluent written and oral in Arabic and English with a moderate level in French language.

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## EDUCATION & CREDENTIALS

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### Tennessee State University, Nashville, TN

Ed. Doctoral Student, Educational Leadership

Concentration: Higher Education Administration

Fall 2019 - Present

### Middle Tennessee State University, Murfreesboro, TN

Master of Education, Higher Education Administration & Supervision

2017 - 2019

Courses taken with grades:

- Educational foundations (A)
- Analysis and Application of Educational Research (A)
- Issues Trends in Teaching and Learning (A)
- Exceptional Children and Youth (A)
- Issues in Higher Education (A-)
- Microcomputer in Educational Administration (A)
- Teacher Leadership in School Improvement(A)
- Problem in Evaluation of Higher Education(A)
- Administration of Higher Education (A)
- The College Student (A)
- Overview of Higher Education (A)

## **Lebanese International University, Beirut, Lebanon**

Bachelor of Art - Interior Design.

2004 - 2008

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## **EDUCATION EXPERIENCE**

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2020 – Present

**Homeschooling- Grade 1 & Grade 2 (Florida Virtual School Curriculum)**

2019 - 2020

**Metro Nashville Public School, Dodson Elementary.**

Volunteering: PTO Events, kindergarten teaching

2019

**Sub Diploma** completed SubSkills Online Training.

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## **INTERIOR DESIGN EXPERIENCE**

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**Cuisine D'Art - Zalka, Lebanon**

Interior Designer - Specialized in Kitchen

2007 - 2011

Responsibilities:

- Specialized in kitchen and bathroom design
- Consults with clients and consider their interior design preferences in the project
- Creates interior design sketches as per the customer's requests and requirements
- Suggests additions or modifications for certain projects as needed
- Supervises interior design projects to ensure that the client needs are met
- Utilizes computer applications for initial and final designs
- Installs design elements as required

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## **COMPUTER SKILLS**

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MS Word, MS Excel, MS PowerPoint, MS Access, AutoCAD, Adobe Illustrator, Adobe Photoshop and 2020Design.

*Excellent reference available upon request.*